BRIEF



Vol. 4, No. 10

An electronic update for the legal community providing a brief look at news in the Clerk of the Superior Court's Office

Michael K. Jeanes, Clerk of the Superior Court

Choice in eFiling

Inless ordered to use a specific electronic filing system, attorneys and self-represented parties may electronically file using Jeither the Clerk's eFiling Online website or Wiznet's electronic filing website (an authorized third-party vendor). The choice to use either or both eFiling systems applies to general civil cases where eFiling is designated mandatory by minute entry and criminal and family judicial divisions that allow, but do not require eFiling.

Please check the court's orders in each case to determine if one eFiling system is required for filing in individual cases. Some law firms have made the administrative decision to use one eFiling system or the other. If a judicial officer allows, but does not require eFiling, parties can choose which documents to file with the Clerk's Office in paper and which to file electronically, in accordance with the electronic filing guidelines posted on the Clerk's website: https://efiling.clerkofcourt.maricopa.gov/efilingguidelines/.

Paying before eFiling

The eFiling Guidelines require certain documents to be filed in paper, including case initiation documents. Most filing fees in civil cases are assessed at the case initiation stage. When an eFiling does generate a fee, it is easiest to call the Clerk's Office to make payment at the time of filing. The filing party can also send a runner to the Clerk's Office with payment. Special procedures apply to appeal-related fees and eFiling. More information and eFile support is available by calling the Clerk's Office at 602-506-2565 during regular business hours or by emailing efilesupport@cosc.maricopa.gov.

Attorney Updates

Teed to add or remove an attorney to your firm's list of associated attorneys? Changing your mailing address? Technology upgrades changed your firm's email addresses? Contact the Clerk's Office to ensure you continue receiving your electronic minute entries, endorsements and correspondence from the Clerk's Office. The Clerk's Distribution Center can be contacted by email at Attorney Updates @ mail.maricopa.gov. Include as much detail in the notification as possible to ensure the Clerk's Office matches the correct people to the correct firms. Attorneys needing to change their physical mailing address only can do so by completing a simple form on the Clerk's website at: http://www.clerkofcourt.maricopa.gov/address_change_form.asp

Water Case docket

The docket of actions in "The Gila River General Stream Adjudication" (more commonly known as The Water Case) is available on the Clerk's website and at more than 40 public access terminals in Clerk of the Court Offices throughout the Valley. The ongoing Water Case became a judicial proceeding in 1979 to determine conflicting water rights to surface water and groundwater in Arizona. Originally limited to the Salt River watershed, the case has since been consolidated with actions related to the Verde River, Upper Gila River, and the San Pedro River. Parties in the case (that consists of nearly 350 volumes) include at least six Tribal Communities and the U.S. Department of the Interior, among others. The docket and short summaries are available electronically at this time, images are unavailable. Copies of records are available at the Clerk's Customer Service Center in downtown Phoenix.